

2.0. Human Resources

2.B. Position Descriptions

PSYCHOLOGIST

Policy Reference: EL-1.2

REPORTS TO: STUDENT SERVICES ADMINISTRATOR

SPECIFIC RESPONSIBILITIES:

1. Conduct individual student assessments as requested by school staff, administration, and parents.
2. Make recommendations to staff, administration, and parent/guardian or referrals to outside professionals regarding an educational program and/or behavioural strategies.
3. Provide direct therapeutic interventions to students as required.
4. Consult with teachers, parents, or other professionals in developing programs which aim to reduce the risks stemming from activities and behaviour such as threat making, bullying, and suicidal gestures.
5. Be involved in the process of consultation and programming for students with special needs, including funding applications, case conferences, and IEP development.
6. Conduct school or divisional workshops as requested.
7. Prepare formal reports and document services provided to each student in the manner consistent with policy requirements of the division.